

Londonderry Township Board of Supervisors
REGULAR MEETING MINUTES
LONDONDERRY TOWNSHIP OFFICE – MEETING ROOM
February 7, 2022
7:00 p.m.

<http://www.facebook.com/londonderrytownship>
www.londonderrypa.org

As a courtesy to everyone, please turn off all cell phones and/or pagers, or adjust these or similar devices so that others cannot hear them. Calls received during a meeting, if answered, should be taken outside of the meeting room. Thank you.

Call to Order: Board Chair, Mr. Kopp called the Board of Supervisors Meeting to order at 7:00 p.m.

Salute the Flag

Attendance / Members Present: Ron Kopp, Chair
Anna Dale, Vice-Chair
Mike Geyer, Member
Mel Hershey, Member
Bart Shellenhamer, Member

Present: Monique Dykman, MS-4 Specialist
Andy Brandt, Public Works Director
Andrew Kenworthy, Engineer
Mark Stewart, Solicitor

Absent: Steve Letavic, Township Manager
Jeff Burkhart, Code/Zoning Officer
Sam Risteff, Golf Course Manager
Les Gilbert, EMS Director

Attendees: See attached list for Residents/Guests in attendance

REGULAR MEETING:

Citizens Input

A resident asked about the status of a proposed fire hydrant on Iron Mine Road. Mr. Kopp clarified that the housing portion would eventually be on the south side of the road, and the north side is being developed as warehouses. There were plans in the past for the fire hydrant, but there have changes to the plan, and this will not occur until the future.

Approval of Minutes – January 19, 2022 Board of Supervisors Work Session minutes
Ms. Dale motioned to approve the January 19, 2022 Board of Supervisors Work Session. Mr. Shellenhamer seconded the motion.

Call for Discussion: None

All in favor. Motion carried.

Manager's Report – Steve Letavic

Mr. Kopp reviewed Mr. Letavic's report:

230 Corridor:

Steve has been working with the developer of the Traditional Neighborhood Development (TND) relative to the construction timeline and partnerships for this project. The developer believes that he will begin construction within two years. We are working on a stream restoration project along the Swatara Creek as part of this project. We have spent much time meeting with potential residential and commercial partners and with Capital Area Transit to establish a public transit route along the 230 Corridor.

Conewago Creek:

Steve has been working with partners on the details of this project. This project is out to bid with all three phases being designed and permitted. Phase one of this project is fully funded and we expect it to be completed during 2022. Phases two and three will be included in the bid as "add alternates" and will be constructed pending funding (the advantage of this is cost savings in administration and construction). We have multiple grants pending for phase 2. We have been working with the Lancaster County Conservancy relative to the 154-acre tract that they acquired adjacent to our property. The long-term vision is to complete the stream restoration, species reintroduction, and connectivity to the Conewago Rail Trail and Trail system in Mt Joy Township (who is a current partner on the project). The hope is that this project becomes the replicable model for stream restoration in Pennsylvania. This is fully supported by DEP.

Sewer Projects:

Both sewer projects (Londonderry Estates and Route 230) are on schedule and are anticipated to remain on schedule. Connections should occur this year. We are working on a meeting with residents in the 230 Corridor relative to applying for PennVest and USDA funding for first time sewer connections. We are trying to help residents understand what funding is available to them and how to apply for it.

Finance:

Steve is working in concert with the Budget and Finance committees to review year end 2021 operating results.

Office Renovations:

The team is working in concert with Jeff Burkhart to create a plan for office renovations to create more office space and improve safety features of the main office.

OLSDS:

Steve is working on addressing the OLSDS issues on Popular Island with Ed K

Treasurer's Report – Steve Letavic

Mr. Kopp asked for approval to pay the bills as presented:

Payment of Invoices:

FUND	Checks written in January 2022 for Supervisor approval
General Fund	\$ 254,252.70
ME2 Fund	\$ 0.00
Capital Projects Fund	\$ 0.00
PennVest Fund	\$ 0.00
Golf Course	\$ 55,197.50
LVFC	\$ 0.00
Debt Services	\$ 13,313.78
Liquid Fuels	\$ 103,755.58
Escrow	\$ 20,429.43
Total by when written	\$ 503,144.27

Mr. Shellenhamer motioned to approve payment of the bills for January 2022 as presented. The motion was seconded by Ms. Dale.

Call for Discussion: None

All in favor. Motion carried.

Zoning/Codes – Jeff Burkhart

Partial Financial Security Release for 2465 Steinruck Road

Mr. Kenworthy asked the Board of Supervisors for approval of the Partial Financial Security Release for 2465 Steinruck Road. According to internal Township records, the current balance of the construction escrow is: \$26,198 and the engineering escrow is \$437.50. Per Michael Wood, Engineer at HRG, the following work still remains for the project: additional charges in the spring are for the final review which consists of mostly planting/seeding and full establishment of vegetative cover/stabilization of the ground. Construction will need to hold off until the temperature warms up for the completion these items. These costs will not exceed the remaining left in the escrow after the partial release.

Mr. Geyer motioned to approve of the Partial Financial Security Release for 2465 Steinruck Road. Mr. Shellenhamer seconded the motion.

Call for discussion:

Mr. Hershey asked for the remaining escrow amount. Mr. Kenworthy informed the Board that the remaining amount in the escrow account was \$16, 581.00. Mr. Hershey commented that the amount should be sufficient.

All in favor. Motion carried.

MS-4 Environmental Department – Monique Dykman

Ms. Dykman presented the report for the MS4 Department

Progress Report for Environmental MS4 Department February, 2022

- Finalized Bid documents; 1st newspaper advertisement January 25th; on site, pre-bid meeting February 3rd. Ms. Dykman stated that there were several contractors interested.
- Will submit for SRBC Water Mitigation Grant this month.
- Will submit for Lancaster CAP on February 18, 2022.
- Have submitted for Dauphin CAP.
- Will apply for DCNR Lawn Conversion funds, for project upland meadow.
- Working to create a 5-year plan for the MS4 Department, including future projects and funding sources.
- Completed Stormwater Institutes 2-day Stormwater Compliance Training.

Public Works Report – Andy Brandt

The Public Works Director submitted a progress report for January 2022 and a work plan for February 2022 as noted:

Progress Report for Public Works Department 12-18 to 01-21-2022

- Weekly: truck and equipment pm checks
- Bi-weekly: road checks
- Vacuumed leaves from roadside gutters
- Graded area behind driving range for material storage
- Checked paving repairs on Hoffer Rd
- Check on sanitary sewer installation in Londonderry Estates
- 1 man worked on golf course
- Repaired No Outlet sign at office
- Ran saws & portable generators for monthly checks
- Replaced missing STOP sign on Zion Rd @ Hillsdale Rd
- Picked up supplies needed for PWB

- Pinned bumper blocks in parking stalls for new section of Sunset Trail
- Cleared debris from inlets & cut brush on Houser Rd
- Met w/Dauphin Co. Soil Conservation & HRG on Foxianna Rd project
- Installed 2 Deaf Child signs on Zion Rd
- Salted & plowed roads during snow events
- Worked w/Conewago Twp. to remove fence & posts along Hertzler Rd
- Repaired damaged street signs on Roslyn Rd and on S Geyers Church Rd @ E Harrisburg Pk.
- Removed weight limit sign from Lauffer Rd @ Iron Mine Rd
- Replaced broken cutting edge on loader bucket
- Took delivery of 260 tons of road salt
- Mixed salt & anti-skid
- Replaced stone in driveway on Elwood Rd that was pushed off during snow plowing
- Repaired mailbox on Miller Rd damaged during snow plowing
- Repaired snow fence along Schoolhouse Rd

Monthly Planner

- Winter road maintenance
- Truck & equipment maintenance and repairs as needed
- Replace old and damaged street signs
-

Snow events:

Crew was out 8 times for salting, plowing and plowing drifts

66.5 hours (not counting contractor hours)

1,650 miles driven (not counting contractor's miles)

Mr. Kopp asked if there would be an opportunity to place a recycling area for disposal of used paint/ paint cans. Mr. Shellenhamer referred Mr. Kopp to the Dauphin County Recycling Center.

Golf Course and Bar & Grill Report - Sam Risteff

Mr. Risteff submitted the January 2022 Sunset Golf Club Financial Report with the February 2022 Board Packet. Mr. Geyer asked if the SGC was only opened for one day in January. The Board reminded him of the weather issues from that month, and all agreed that there was no typo in the report.

Engineer's Report – Andrew Kenworthy

Sewer line on Rt. 30:

Mr. Kenworthy apprised the Board that work continues on the sewer line down Rt. 30. There have been delays due to hitting significant amounts of rock.

Londonderry Estates:

The system is expected to be in from mid to late March.

Lauffer Road Bridge:

Lauffer Road Bridge is open for use, but there will be final and punch list items that will need to be completed once the weather improves.

Township Newsletter Article:

Mr. Kopp would like an article or explanation to inform homeowners how having waterlines close to fire hydrants might reduce insurance costs.

Ms. Dale would like the Newsletter to notify residents/property owners to clear snow from around fire hydrants.

Solicitor's Report – Mark Stewart

Memorandum of Understanding – Dauphin County Land Bank and Londonderry Township - Conservator 230 Diner

Mr. Stewart asked the Board to review and approve a motion for a Memorandum of Understanding – Dauphin County Land Bank and Londonderry Township - Conservator 230 Diner The motion will approve the Memorandum of Understanding between the Township and the Dauphin County Land Bank Authority to act, with court approval, as the Conservator of property located within the Township subject to the terms and conditions as specified in the MOU and authorize the appropriate township officials to execute the MOU.

Mr. Shellenhamer made the motion to approve the Memorandum of Understanding between the Township and the Dauphin County Land Bank Authority to act, with court approval, as the Conservator of property located within the Township subject to the terms and conditions as specified in the MOU and authorize the appropriate township officials to execute the MOU.
Mr. Geyer seconded the motion.

Call for discussion:

Mr. Shellenhamer asked if there was a possibility that the MOU would not be approved. Mr. Stewart responded that there is always a possibility, but he does not expect the opposition. Mr. Hershey asked if the Township would take ownership Mr. Stewart explained that the Land Bank would take possession of the property, clean it and market it. If no suitable buyer was found, the Land Bank would sell the property to the Township in exchange for certain costs that the Land Bank incurred.

All in favor. Motion carried

Dauphin County Gaming Grants Update:

Mr. Stewart informed the Board that he expects to hear the results of the Dauphin County Gaming Grants funds by the end of February 2022.

EMA Report – Les Gilbert

New Business – None

Old Business

Volunteer Interest Form – R. Potteiger:

There are alternate positions open for both the Planning Commission and the Zoning Hearing Board. Mr. Kopp instructed the Board that they will take Ms. Potteiger's appointment under consideration.

Engle Road Reconstruction:

Mr. Brandt informed the Board that he and Brian Marchuck were meeting with FEMA and PEMA for funding for mitigation to extend the wall.

Londonderry Township Fire Department Fish Fry:

The fish fry starts March 4 for take-out only.

Engine 541:

Mr. Shellenhamer informed the Board that the LDFC is starting to get estimates to replace Engine 541. The replacement cost will be at least \$750,000. Mr. Letavic and Mr. Shellenhamer will try to work with developers for funding.

March Board Meeting

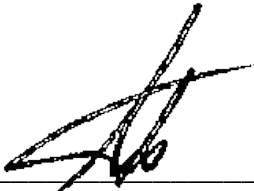
Mr. Kopp informed the Board that he will be absent for the March 7 Board meeting and Ms. Dale will chair the meeting.

Executive Session

"THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE"

Adjournment

Mr. Shellenhamer motioned to adjourn the meeting. Seconded by Mr. Hershey. All in favor. Meeting adjourned at 7:31 p.m.



Secretary/fr